

Minutes of Arlington Soccer Association Board Meeting - Monday, August 23, 2010

ASA Headquarters

7:31 p.m. – President Ken Bass called the meeting to order. All Board members were present (President K. Bass, Vice President B. Whittington, Treasurer J. Oliver Recording Secretary S. Anthony, At-Large Directors A. Mathias, B. Waffle, J. Hall, R. Yabar, and R. Easby. Former Executive Director Mac Macloughlin was present as were current ASA staffers Executive Director J. Wilt and Technical Director B. Bigney

Approval of July ASA meeting minutes – Ken asked for any corrections, and sent S. Anthony his edits a few days before. Bass made a motion to accept the edited minutes, which was seconded by J. Oliver. All approved

Recognition of George Towner's 40 years service to the ASA—Because there was inadequate time at the June ASA banquet to hear planned remarks honoring George Towner for his 40 years of service to ASA, he and former ASA President Steve Spangler were invited to speak at this Board meeting. Steve introduced George, and George then gave remarks in which he challenged ASA to continue to improve.

Staff reports—Justin W. presented the monthly staff reports and fielded questions from Board members.

Program committee notes

Recreational Program Committee—Jeff Oliver presented the Recreational Program Committee report, including the agenda for its upcoming meeting. The Board discussed the need for the Board and Club Managers to meet jointly on occasion.

Travel Program Committee—Richard Easby presented the Travel Program Committee report, emphasizing the need to be more involved in league governance and the upcoming coaches game. Again, discussion of desire to have joint meetings with Board. Discussion of financial aid status, how ASA travel program compares to others in region on costs, and tournament expectations.

Teen Program Committee—Sam Anthony presented the Teen Program Committee report. Working to increase number of teen teams. Board discussed idea of separating U-13 and U-14 into separate age groups to provide greater team continuity going into the teen program.

Discussion of referee program—Referee Commissioner Charles Corry appeared, by invitation from the Board, to discuss the ASA referee program and educate the Board on the referee assignment process. Charles also explained how a new program to use experienced ASA referees for some games with older children resulted in significant savings to ASA. He asked that ASA devote a portion of those savings to a fund for

scholarships for ASA referees going to college, as a further incentive for them to stay with the program.

President Bass proposed a resolution whereby the Board would allocate \$1000 per year for two scholarships of \$500 each to be awarded to graduating seniors participating in ASA's referee program. Justin Hall seconded the motion, which was approved unanimously.

Reports by Standing committees

Human Capital—the Human Capital Committee report was presented by Bill Whittington. The committee recommends separating the Secretary and Treasurer positions in the ASA by-laws, and also to make sure the VP is not involved in the nomination process when his/her seat is up for election.

Finance—Jeff Oliver presented the Finance Committee report. The Finance Committee is working on accounting accountability and financial reporting. Due to a delay in financials and the summer schedule, no Aug meeting was held. A Committee-wide discussion via E-mail was held concerning the accounting for sponsorships. The draft of such policy on sponsorship accounting was presented. Final discussion by the committee and a recommendation to the Board will occur in October. Any and all thoughts from non-Committee members are appreciated. The basic thought process was to not create a major accounting effort to be able to allocate sponsorship funds between programs and for specific purposes. . The Finance and Fundraising Committees need to synchronize their positions on sponsorships. Jeff Oliver suggested that the Board should authorize the Treasurer to sign the Audit engagement letter involving an annual audit and tax fee estimated to be \$10,000. We will likely look at competitive audit bids for FY 2012. The rates look reasonable based on current market pricing for audit and tax services for FY 2011.

Motion – Oliver posited that we approve Murray Johnson as auditor for fiscal year 2010 for \$10,500 both audit and taxes, Whittington seconded, all approved.

Finally, the monthly FY 2011 financial statement preparation by our bookkeeper has been delayed by several factors including performing other ASA office duties. The strong recommendation was made by the Treasurer that the financial statement preparation and accounting be made top priority for our Bookkeeper.

Fundraising—Bob Waffle presented the Fundraising Committee report. The committee has been discussing sponsorship issues and had three motions to propose.

The first motion would require all ASA clubs and teams to obtain approval from the Executive Director before undertaking any fundraising activity. This motion failed, and after further discussion was tabled for refinement.

The second motion concerned allocation of sponsorship money associated with a particular club. After discussion, this motion was tabled for input from the Finance Committee.

The third motion concerned a fundraising policy. The Board agreed that while considerable and commendable progress had been made in developing a comprehensive policy, some more work would need to be done and Board members needed to be more familiar with the proposal, so it was deferred.

Crystal city situation—Justin Wilt discussed the current status of the Crystal City Club, whose manager resigned recently. ASA will run Crystal City club, while finding volunteer manager to take over. The Board briefly discussed options if no one steps forward as Club manager.

10:34 p.m. – motion to adjourn by Bass, approved by Board.

Submitted by S. Anthony, Recording Secretary

Edited and approved by ASA Board on October 25, 2010